



PHUNDEX PATHWAY TEMPLATES

Our best practice Phundex Pathway Templates give you a streamlined way to manage processes and transactions.

April 2022



PHUNDEX PATHWAY TEMPLATES

A man and a woman are sitting at a desk in an office. The man, on the left, is wearing a plaid shirt and holding a coffee cup. He is pointing at a laptop screen. The woman, on the right, is wearing a light-colored shirt and is looking at the laptop. On the desk, there is a blue pen holder with pens, a pair of glasses, and another coffee cup. The background shows a plant and a window.

Transaction Pathway Templates

- Asset Based Lending
- Asset Funding Application to Completion (NEW)
- Business Acquisition
- Capital Raise
- Commercial Funding Application to Completion (NEW)
- Commercial Real Estate Acquisition (being developed)
- Property Development Funding Application to Completion (NEW)
- SME Venture Client Assessment to Funding
- Start-up New Equity Raise

PHUNDEX PATHWAY TEMPLATES

Process Pathway Templates

- Board Meeting Preparation Process
- Business Risk Management Process
- Data Protection Compliance Pathway (being developed)
- Disaster Recovery Plan
- Financial Processes
- HR Onboarding Process (being developed)
- HR Offboarding Process (being developed)
- Innovation Management System
- Investment Committee Preparation Process
- Regulatory Liaison Process
- SOC Audit Checklist
- Start-Up initial business build to Funding
- VC & family office new deal onboarding process

PATHWAY TEMPLATES EXAMPLE

Business Acquisition



STAGE	TASK	TASK FORM	TEMPLATE DOCUMENT
CLIENT DUE DILIGENCE	<ul style="list-style-type: none"> ➤ NDA information ➤ NDA completion and signature ➤ Basic Company Information ➤ Company Marketing Information ➤ Key Client Contact ➤ Company Location and Currency ➤ Business Summary ➤ Authorised Signatures Template Document ➤ Authorised Signatures – Cygnetise Link 	<ul style="list-style-type: none"> ➤ NDA information Form ➤ OneNDA ➤ Phundex Predefined form ➤ Phundex predefined form ➤ Key Client Contact Form ➤ Company Location and Currency Form ➤ 500-word Business Summary form ➤ Authorised Signatures Template Document ➤ Authorised Signatures – Cygnetise Link 	<ul style="list-style-type: none"> ➤ OneNDA ➤ Authorised Signatures Template Document
BUSINESS CASE	<ul style="list-style-type: none"> ➤ Request business plan ➤ Business plan review ➤ Financial review of previous financial statement ➤ Financial Review of forward-looking projections ➤ Review of any existing debt or financing arrangements ➤ Supplier review ➤ Competitive Analysis ➤ ➤ Target Market/ Marketing Strategy 	<ul style="list-style-type: none"> ➤ Business plan review comments ➤ Financial Highlights review comments ➤ Financials Projects review comments ➤ Competitors and how you distinguish from them ➤ Market 	



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Business Acquisition

STAGE	TASK	TASK FORM	TEMPLATE DOCUMENT
CREDIT	<ul style="list-style-type: none"> ➤ Review credit worthiness of acquisition ➤ Assess any financing requirements ➤ Confirm financing available ➤ Credit conditions if required 	<ul style="list-style-type: none"> ➤ Upload review document ➤ ➤ Upload review document ➤ Credit conditions 	
LEGAL	<ul style="list-style-type: none"> ➤ Appoint Lawyers ➤ Legal Document and contracts Review ➤ Final Legal Documents Signed off ➤ Legal Opinion Review 		
INTELLECTUAL PROPERTY	<ul style="list-style-type: none"> ➤ Intellectual Property Review 	<ul style="list-style-type: none"> ➤ Upload review document 	
CLOSING/ FUNDING	<ul style="list-style-type: none"> ➤ Close out activities ➤ Funding activities 	<ul style="list-style-type: none"> ➤ Post Close Reporting ➤ Assess Funding Readiness 	

