



PHUNDEX PATHWAY TEMPLATES

Our best practice Phundex Pathway Templates give you a streamlined way to manage processes and transactions.

March 2024



PHUNDEX PATHWAY TEMPLATES

Transaction Pathway Templates

- Asset Based Lending
- Asset Funding Application to Completion
- Business Acquisition
- Capital Raise
- Commercial Funding Application to Completion
- Commercial Real Estate Acquisition (in development)
- Due Diligence Process (NEW)
- Jersey Private Fund Set-UP
- Property Development Funding Application to Completion
- SME Venture Client Assessment to Funding
- Start-up New Equity Raise

PHUNDEX PATHWAY TEMPLATES

Process Pathway Templates - Governance

- Board Meeting Preparation
- Business Risk Management Process
- Data Sharing & Subject Access Checklist
- Data Protection Checklist
- Financial Processes
- Investment Committee Preparation Process
- OneDPA Data Protection Agreement
- Regulatory Liaison Process
- SOC Audit Checklist

PHUNDEX PATHWAY TEMPLATES

Process Pathway Templates

- Client Onboarding Process
- Disaster Recovery Plan
- Environs Capital Analysis Process
- Financial Processes
- HR Department Checklist
- HR Onboarding Process
- HR Offboarding Process
- Innovation Management System
- Month-End Financial Processes Pathway
- OneNDA NDA templates (updated templates and instructions)
- Start-Up initial business build to Funding
- VC & family office new deal onboarding process

PATHWAY TEMPLATES EXAMPLE

Business Acquisition



STAGE	TASKS	TASK FORMS	TASK DOCUMENTS
Client Due Diligence	<ul style="list-style-type: none"> ➤ NDA information ➤ NDA completion and signature ➤ Basic Company Information ➤ Company Marketing Information ➤ Key Client Contact ➤ Company Location and Currency ➤ Business Summary ➤ Authorised Signatures Template Document ➤ Authorised Signatures – Cygnetise Link 	<ul style="list-style-type: none"> ➤ NDA information Form ➤ OneNDA ➤ Phundex Predefined form ➤ Phundex predefined form ➤ Key Client Contact Form ➤ Company Location and Currency Form ➤ 500-word Business Summary form ➤ Authorised Signatures Template Document ➤ Authorised Signatures – Cygnetise Link 	<ul style="list-style-type: none"> ➤ OneNDA ➤ Authorised Signatures Template Document
Business Case	<ul style="list-style-type: none"> ➤ Request business plan ➤ Business plan review ➤ Financial review of previous financial statement ➤ Financial Review of forward-looking projections ➤ Review of any existing debt or financing arrangements ➤ Supplier review ➤ Competitive Analysis ➤ Target Market/ Marketing Strategy 	<ul style="list-style-type: none"> ➤ Request business plan ➤ Review business plan ➤ Financial Highlights ➤ Financials please provide your sales/ costs/ Profit Projections ➤ Competitors and how you distinguish from them ➤ Market 	
Credit	<ul style="list-style-type: none"> ➤ Review credit worthiness of acquisition ➤ Assess any financing requirements ➤ Confirm financing available ➤ Credit conditions if required 	<ul style="list-style-type: none"> ➤ Upload review document ➤ Upload review document ➤ Upload review document ➤ Credit conditions 	



PATHWAY TEMPLATES

Business Acquisition

phundex.attachments-euc7.freshdesk.com

Transaction Pathway Detail | Pathway Templates, SuperAdmin and Helpde... | Transaction Pathway Detail | Business Acquisition Transaction Pathway ... | https://phundex.attachments-euc7.freshde...

STAGE	TASKS	TASK FORMS	TASK DOCUMENTS
Legal	<ul style="list-style-type: none">➤ Appoint Lawyers➤ Legal Document and contracts Review➤ Final Legal Documents Signed off➤ Legal Opinion Review	<ul style="list-style-type: none">➤ Legal Document and contracts Review➤ Legal Document Sign off➤ Legal Opinion	
Intellectual Property	<ul style="list-style-type: none">➤ Intellectual Property Review	<ul style="list-style-type: none">➤ Upload review document	
Closing/Funding	<ul style="list-style-type: none">➤ Close out activities➤ Funding activities	<ul style="list-style-type: none">➤ Post Close Reporting➤ Assess Funding Readiness	